



TIPPECANOE COUNTY HEALTH DEPARTMENT

Tippecanoe County Health Department

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April 6, 2020 - Directives for Essential Businesses within Tippecanoe County

In accordance with Governor Holcomb's Executive Order 20-18 issued April 6, 2020, all Essential Businesses and Operations shall comply with social distancing requirements established by the CDC, including maintaining six-foot social distancing for both employees and members of the general public at all times and must utilize or employ other CDC recommended sanitation measures such as washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.

Retail businesses providing the necessities of life must:

- 1) Limit the number of customers in their facility at any given time to achieve the CDC's required social distancing
- 2) Limit their hours of operation and consider implementing separate operating hours for the elderly and other vulnerable customers
- 3) Comply with social distancing and sanitation of applicable areas and other mitigation measures to protect its employees and the public

Essential Businesses and Operations must take the following proactive measures to ensure compliance with social distancing requirements:

- 1) Designate six-foot distances with signage, tape, or other means for employees and customers in line to maintain appropriate distance
- 2) Hand sanitizer and sanitizing products should be readily available for employees and customers
- 3) Implement separate operating hours for elderly and vulnerable customers
- 4) Post online whether a facility is open and how best to reach the facility and to continue services by phone or remotely

In addition, businesses shall:

- 1) Actively encourage sick employees to stay home
- 2) Frequently perform enhanced environmental cleaning of commonly touched surfaces and provide disposable wipes so that commonly used surfaces can be wiped down by employees
- 3) Promote online or call-in ordering of goods and services with either delivery or curbside pickup to the greatest extent possible
- 4) Modify operations to prevent the formation of crowds inside and outside of the business
- 5) Post signs and provide audio announcements, if possible, reminding customers and employees about social distancing requirements
- 6) Take steps to limit the promotion and sale of non-essential items
- 7) Encourage only one member of a household, whenever possible, to enter the business

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